



# FAAD

Farwest Athletic Association of the Deaf

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DATE: November 3, 2019

TO: FAAD Member Clubs and Teams

FROM: FAAD Executive Board

SUBJECT: 2020 FAAD 74<sup>th</sup> Annual Men Regional Basketball Registration

Welcome to our upcoming 74<sup>th</sup> Annual Men Regional Basketball Tournament on March 5 – 7, 2020, in Phoenix, Arizona!! We ask you to review this checklist to make sure that you have everything completed to get your team registered! All documents are on our website, [www.faad.org](http://www.faad.org).

The following list:

- FAAD Memo (this letter)
- FAAD Team Registration Form (**required**)
- FAAD Code of Ethics Liability-Waiver (**required**)
- FAAD Organization/Team Membership Form (**required**)
- FAAD Delegate Form (**optional**)

**PLEASE** read everything **CAREFULLY!**

## **FAAD Team Registration Form, Team Entry Fee and Breakdown, Organization/Team Membership Form, and Delegate Form:**

1. Fill out the **FAAD Team Registration form** (required):
  - **Print names CLEARLY.** Be sure the coach and players read the Code of Ethics Liability-Waiver before the coach signing on the form.
  - **Fill out carefully: twelve (12) players and three (3) coach, assistant coach, scorekeeper, and/or manager** are to be included in the roster on FAAD Team Registration form. Use a letter in “Type” column:
    - Player – “**P**”;
    - Free agent – “**A**”;
    - Coach – “**C**”;
    - Assistant coach – “**AC**”;
    - Manager – “**M**”;
    - Statistician – “**S**”.
  - **Free Agent(s):**
    - **Two (2) male players** allowed per **MEN** team.
    - **Unlimited female players** allowed per **WOMEN** team but only **three (3) International players** (under 40 years old) are allowed on each team. Any former International players over 40 years old can sign any teams without any limitations.



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- All **NEW** FAAD players must provide the most recent original audiogram. They are to be sent via email to [secretary@faad.org](mailto:secretary@faad.org).
- Only coach, manager, and statistician can be either deaf or hearing.
- FAAD **does not allow cross off, lineout, whiteout, and removal of name** or any type of **errors** on the registration forms. If that happens, our recommendation is to print out the form again and fill it out or your team will be given chances to correct this prior to the Regional Tournament. If your form is **not corrected by February 21st**, we reserve the right to not include the errors as your official roster for the tournament. FAAD urge you to make sure your form is clear with all correct information following FAAD's requirements for local players and free agent players.
- After completing **FAAD Team Registration Form**, email a PDF or picture of the **ORIGINAL completed form** to Secretary Larry DeVenny, [secretary@faad.org](mailto:secretary@faad.org) and the **Team Entry Fee** to Treasurer Steven Mutti (more information about Team Entry Fee, look at #2), by **FRIDAY, FEBRUARY 7, 2020, 11:59 PM PST**. If your email and/or payment of the Team Entry Fee was received between **February 8, 2020, and February 21, 2020, 11:59 PM PST**, a fine of **\$25.00** will be issued. Any emails/payments received after **FRIDAY, FEBRUARY 21, 2020, 11:59 PM PST**, any forms/payments will not be accepted.
- **For teams GOING to the USADB National Tournament:** If your team want to participate in the upcoming USADB tournament in Birmingham, Alabama on April 16 – 18, 2020, their team registration fee is **\$400.00** and is due no later than **72 hours after FAAD Regional Basketball Tournament (March 10, 2020)**. USADB now has online Team Registration for your team to register, [http://usadb.us./pressbox/2020-tournament/!](http://usadb.us./pressbox/2020-tournament/)

## 2. Team Entry Fee and Breakdown (required):

- **FAAD Team Entry Fee: \$350.00 non-refundable**
  - Used for the gym, referees, supplies, cash prizes, and insurance expenses.
  - To make a payment in the amount of **\$350.00** by **FRIDAY, FEBRUARY 7, 2020**, there are **two (2) options** you can pick from:
    - i. Make a payment arrangement with Treasurer, Steven Mutti. Example: \$100.00 paid in November, \$100.00 paid in December, \$100.00 paid in January, and the final payment of \$50.00 in February (must be paid by 7<sup>th</sup>). The amounts your team can decide per month, but you must agree with Treasurer first before your team does that.
    - ii. Or make the payment in full via PayPal via this email address: [stevenmutti@icloud.com](mailto:stevenmutti@icloud.com);
  - If your payment is not made by **the first deadline date**, you will be issued a **\$25.00 late fee** and an extension deadline date to **FRIDAY, FEBRUARY 21, 2020, 11:59 PM PST**. If you **missed the second deadline date**, your team will be **disqualified** from this year's tournament.
  - FAAD will use this policy, "*First come, first served*," the minimum number of the teams FAAD can have for this tournament is **three (3) teams**.



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3. **Organization/Team Membership Form** (required):

- Fill out the **Organization/Team Membership Form**.
- For **an organization**, if you have **more than one (1) team**, your organization only pays a one-time **\$25.00** fee regardless of how many teams under your organization.

4. **Delegate Form** (optional):

- Fill out the **Delegate Form** for Delegates/By-Laws/Election meeting purposes. Please **appoint** anyone on your team to be a delegate for your team (same as team representative) in order to be recognized, voice, and vote at upcoming Delegates/By-Laws/Election Meeting during the tournament dates.

**WARNING:** If the fine(s) are not taken care of by the deadline due(s), your team will be **disqualified** from this year's tournament. Please try to avoid incurring a fine or more, but if your team does have that then please take care of the outstanding fine(s) ASAP. Thank you!

**Coach Meeting - March 5, 2020. TBA on the location and time.**

Your team will need to select a team representative to attend the coach meeting. In general, it should be your coach. If your coach couldn't attend for any reason, please make sure that there is a team representative present at the meeting. Only **ONE vote/voice per team** is allowed at this meeting.

**By-Laws/Delegates Meetings - March 5, 2020. TBA on the location and time.**

Your team will need to select a team representative to attend the By-Laws/Delegates meeting. We encourage someone else instead of your coach, but your coach can be selected as a delegate. If your delegate couldn't attend for any reason, please make sure that there is an alternative delegate available present at the meeting. The originally selected delegate must send an email to [secretary@faad.org](mailto:secretary@faad.org) with a new **Delegate Form** and confirm the alternative delegate to take over. Only **ONE vote/voice per team** is allowed at both meetings.

**Election Meeting - March 6, 2020, at Ability360 Sports & Fitness Center. TBA on time.**

Everyone is welcome to watch and make nominations but no voice and vote, except for the Board of Directors (Officers and Delegates) only. If you do have a nomination, please send your nomination to [secretary@faad.org](mailto:secretary@faad.org). Thank you!

**Board Meeting – TBA on location, date, and time.**

Everyone is welcome to watch but no voice and vote, except for the Board only. If the Board decides to have a closed session, please respect that and leave the room as asked. Thank you!

**SEE YOU ALL THERE IN PHOENIX, ARIZONA!**



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## **Questions or need help – Contact Information**

### **General information:**

[info@faad.org](mailto:info@faad.org)

### **Tournament Director:**

Carl Denny, [TournamentDirector@faad.org](mailto:TournamentDirector@faad.org)

### **FAAD Officers:**

President Nancy Gonzalez, [president@faad.org](mailto:president@faad.org)

Secretary Larry DeVenny, [secretary@faad.org](mailto:secretary@faad.org)

Treasurer Steven Mutti, [stevenmutti@icloud.com](mailto:stevenmutti@icloud.com)